DIRECTOR’S REPORT
JANUARY 1O, 2024

Personnel

Hired:
Adrian Rodriguez – Information Technology Aide FT – Effective December 29, 2023 - $22.00 per hour – pending final Civil Service certification. Adrian’s actual start date will be January 22nd when he finishes class.

Retirement:
Catherine Loechner – Librarian II – Effective February 28, 2024 - $63.80 per hour – Cathy has served as an Adult and Young Adult Librarian at the Library since June 1, 1994. During her years of service, Cathy implemented many wonderful programs and assisted numerous teens in gaining valuable community service credits. Patrons and staff alike will miss her cheerful disposition and willingness to provide assistance.

Purchase Request

Credit Card Reader for Circulation Desk
Patrons requesting to pay Community Room fees or for lost items, overdue fines or would like to put money on account for copies often do not carry cash and ask to use a credit card. The Smart Money Manager System that we currently have in place has the ability to communicate with a credit card device as follows:
Smart Terminal Model w/ license, stand, set-up & shipping - $1,500
Renewal Fee(s) - $328

Donations
Sadly, one of our devoted patrons, Dr. Irving Silverman, passed away a short time ago. The family had requested that donations be made to the Library in his memory and to date, the Library has received $225. In speaking with the family, it has been decided that the monies would be used to purchase material on Jewish studies or the Torah. These were subjects that Dr. Silverman enjoyed researching. Letters will be sent to the donors and the family acknowledging the donations.