TRUSTEES AND OFFICERS PRESENT: Tharakaram Ravishankar (Vice-President),
Kenneth F. Vey, Toby Shebiro, Graciela E. Meyers (Secretary)

TRUSTEES AND OFFICERS ABSENT:
Louise Sobin (President), Emilio Susa, Michael Castelli (Treasurer),
Gale Zeidman (Clerk and Asst. Treasurer)--with prior notice.

LIBRARY ADMINISTRATORS AND STAFF PRESENT: Andrea Meluskey
(Library Director), Yolanda Phillips (Assistant Library Director),
Marilyn Levine (Consultant)

CALL TO ORDER: Meeting was called to order by Tharakaram Ravishankar
(Vice-President) at 7:38 PM

INTRODUCTION OF GUESTS AND MEMBERS OF THE PUBLIC:
Miles Mott, Patron
Bobby Lee, Patron

MOTION TO OPEN PUBLIC HEARING REGARDING OPEN MEETINGS LAW AND
VICEOCONFERENCING POLICY

A motion to open the Public Hearing regarding Open Meetings Law
and Videoconferencing Policy was made by Toby Shebiro.
Seconded by Kenneth F. Vey.

The motion was passed as follows:
Yes: Ravishankar, Shebiro, Vey. No: None Abstain: None

PRESENTATION OF RESOLUTION REGARDING OPEN MEETINGS LAW AND
VIDEOCONFERENCING POLICY

WHEREAS, the New York State Open Meetings Law Section 103 has been amended to allow for
videoconferencing under limited circumstances; and

WHEREAS, the Open Meetings Law requires that this Board formally resolve to avail itself of
such videoconferencing; and
WHEREAS, the Board of Trustees wishes to avail itself of videoconferencing as set forth in the Open Meetings Law, specifically Section 103-a.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees may utilize videoconferencing as provided for in the Open Meetings Law subject to the following legally mandated parameters:

1. the Library’s Board meeting may be called to order only if at least three Trustees are present at the Library meeting location and the public are able to attend at that location;

2. the Board of Trustees must establish procedures governing Trustees and public attendance at the Board meeting site, and such procedures must be posted conspicuously on the Library’s website;

3. all Trustees must be present at the public meeting unless a Trustee, “is unable to be physically present at such meeting location due to extraordinary circumstances”, such as
   a. disability;
   b. illness;
   c. care-giving responsibilities; or
   d. any other significant or unexpected factor or event which precludes the Trustee’s in-person attendance at such meeting;

4. except for Executive Sessions, the Board must ensure that all members of the Board of Trustees can be heard, seen and identified during the meeting, including all motions, proposals, resolutions and any other matter formally discussed or voted upon;

5. the minutes of such meeting must include the circumstances of a Trustee participating remotely, and such minutes must be made available to the public;

6. if videoconferencing is utilized to conduct a meeting, the public notice must so inform the public, together with notice as to the location where the public can view and/or participate in the meeting and have access to required documents and records;

7. if videoconferencing is utilized, it must be recorded and be available on the Library’s website within five business days of the meeting, and must remain so available for a period of five years;

8. if videoconferencing is utilized to conduct a meeting, members of the public must be able to view and participate in such meeting via video where public comment or participation is authorized; and

9. if video-conferencing is utilized to conduct a meeting, the Board must ensure that the video-conferencing utilizes technology to permit access by members of the public with disabilities consistence with ADA.
PUBLIC COMMENTS PERTAINING TO THE RESOLUTION
NONE

MOTION TO CLOSE THE HEARING REGARDING OPEN MEETINGS LAW AND VIDEOCONFERENCING POLICY

A motion to close the Public Hearing regarding Open Meetings Law and Videoconferencing Policy was made by Kenneth F. Vey. Seconded by Toby Shebiro.

The motion was passed as follows:
Yes: Ravishankar, Shebiro, Vey.  No: None  Abstain: None

MOTION TO ADOPT THE OPEN MEETINGS LAW AND VIDEOCONFERENCING POLICY

A motion to adopt the Open Meetings Law and Videoconferencing Policy was made by Toby Shebiro. Seconded by Kenneth F. Vey.

The motion was passed as follows:
Yes: Ravishankar, Shebiro, Vey.  No: None  Abstain: None

UNAPPROVED MINUTES OF JUNE 8, 2022 Tabled

BILLS TO BE PAID GENERAL FUND July 2022

A listing of the General Fund Bills to be Paid for July 2022 totaling $124,276.63 was reviewed.

Kenneth F. Vey moved approval of the July 2022 General Fund Bills. Seconded by Toby Shebiro.

The motion was passed as follows:
Yes: Ravishankar, Shebiro, Vey.  No: None  Abstain: None.

BILLS TO BE PAID CAPITAL FUND July 2022

A listing of the Capital Fund Bills to be Paid for July 2022 totaling $2,761.25 was reviewed.

Kenneth F. Vey moved approval of the July 2022 Capital Fund bills. Seconded by Toby Shebiro.
The motion was passed as follows:
Yes: Ravishankar, Shebiro, Vey. No: None Abstain: None.

FINANCIAL REPORT
June 2022

The motion was passed as follows:
Yes: Ravishankar, Shebiro, Vey. No: None Abstain: None.

FINANCIAL REPORT
June 2022
CAPITAL FUND  NONE

BANK RECONCILIATIONS
APRIL & MAY 2022
Toby Shebiro moved acceptance of April & May 2022 Bank Reconciliations, prepared by Rynkar, Vail & Barrett following review by Michael Castelli, Treasurer. Mr. Castelli notified Marilyn Levine (Consultant) by e-mail that there were no questions and all appeared in order. The acceptance is pending Mr. Castelli’s signature on the e-mail. Seconded by Kenneth F. Vey.

The motion was passed as follows:
Yes: Ravishankar, Shebiro, Vey. No: None Abstain: None

DIRECTOR’S REPORT

Information Item(s)
Personnel
Canvass – Account Clerk FT
99 canvass letters were issued for this title at a salary of $40,040 – $45,500. To date, no one indicated interest in the position. Of the 39 responses received so far 22 indicated salary as the reason for declining the position. The remaining 17 potential candidates listed hours and location as the reason for declining.

HVAC Repair
Sav Mor Mechanical
As per quote 19873 – unit MZ-9 2nd Stage Circuit
Material - $2,237.00
Labor - $3,240.00
Total = $5,477
Due to the need for air conditioning – the Board was asked to approve this repair prior to the July Board Meeting. The repair was approved by Tharakaram Ravishankar on 6/16/2022, Louise Sobin on 6/21/2022 and Toby Shebiro on 6/22/2022.

**Action Items**

**Contract Renewal**

**Forerunner Technologies** – Yearly Maintenance Toshiba Telephone System Equipment. 8/1/2022 – 7/31/2023  
$1,827.60 – No increase over prior year.

Toby Shebiro moved approval for the Forerunner Technologies Contract Renewal as stated above.  
Seconded by Keneth F. Vey.

The motion was passed as follows:  
Yes: Ravishankar, Shebiro, Vey.  No: None  Abstain: None

**Furniture Purchase**

**Source International**  
Some Community room chairs are showing signs of wear and are in need of repair. Staff is able to repair the chairs in-house if the seats and backs are purchased form the manufacturer.  
25 seats and 25 backs @ $220.00 each - $5,500  
20 Felt Glide sets with 4 in a set - $400  
**Total $5,900 – shipping is include**

Toby Shebiro moved approval to repair the chairs in the Community Room as stated above.  Seconded by Keneth F. Vey.

The motion was passed as follows:  
Yes: Ravishankar, Shebiro, Vey.  No: None  Abstain: None

**PANDEMIC RESPONSE REVIEW**

No changes to be made. Any further decision will be posted in the SRPL website.

**COMMITTEE REPORTS**

*NONE*
PERIOD OF PUBLIC EXPRESSION

Miles Mott asked if there is any plan to have an Art Exhibit again in the Community Room. Andrea informed Miles that we are planning to add art exhibits in the fall.

Bobby Lee expressed his desire to have the Book Discussion back in the Library. As of this meeting of Andrea said the attendees for the most part want to keep the discussions virtual. The attendees will be queried again in the future.

It was also mentioned the fact that patrons park in the drop-off zone.

EXECUTIVE SESSION

TABLED

ADJOURNMENT

A motion to adjourn was made by Toby Shebiro. Seconded by Kenneth F. Vey,

The motion was passed as follows:
Yes: Ravishankar, Shebiro, Vey.  No: None  Abstain: None

Meeting was adjourned at 8:04 PM

NEXT BOARD MEETING

Wednesday, August 10, 2022 at 7:30 pm in the Library’s Community Room.

Respectfully Submitted,

Graciela E. Meyers
Library Secretary